



LBSNAA

Manoj Ahuja
Joint Director &
Course Coordinator Phase V 2018

No.T-16011(13)/1/2018-TRGMCTP
Dated April 25, 2018

Sub: Phase V of Mid-Career Training Program (MCTP) for IAS Officers: June 04 - 22, 2018

Dear Participant:

The Academy welcomes you to the 12th round of Phase V. The aim of the program is to offer an opportunity to the participants to equip themselves for effective transition to policy formulation. I write to familiarize you with some of the key components of the program.

2. **Joining:** The Inaugural Ceremony of the program will be held at 0900 hrs. on 04th June 2018 and you should arrive at the Academy latest by the afternoon of 03rd June to complete registration formalities and settle down. No joining will be allowed from 04th June onwards.

3. **You may please ensure the following before you depart for Mussoorie:**

- i. **Confirmation of Nomination:** Please ensure that you have received confirmation of your nomination in the program. For confirmation, we adopt the following process:
 - a. While more than 120 participants have registered for this program, the nomination will be treated as **valid** only if it is backed by the permission of concerned Government/cadre authority. Please ensure that such permission is delivered to us in time.
 - b. On receipt of permission of Government, a confirmatory letter is sent on your registered Mobile. This is followed by a Nomination Acceptance Letter on your email. In case you have not received SMS/Letter, kindly contact 09720850913 or 0135-2222330 in TRGMCTP
 - c. In case you have not been permitted yet to attend this training by your Government, you may please follow it up with your controlling authority.
 - d. Conversely, a registered participant is not allowed to cancel the registration in the absence of a communication from her/his controlling authority.
 - e. The Academy can accommodate a maximum of about **100 participants** in this program. Therefore, the confirmation of participation will be on a **first-come-first-served basis** in order of the receipt of permission of the Controlling Authority/ Government concerned.
 - f. Please ensure that the **Policy Papers** are submitted by 31st May, 2018. Those who do not submit the same **by 31st May will not be allowed to join** the programme.
 - g. Participants are expected to present their Policy Papers in small group sessions (to be notified later) during the training program.

लाल बहादुर शास्त्री राष्ट्रीय प्रशासन अकादमी (भारत सरकार) मसूरी - 248 179

Lal Bahadur Shastri National Academy of Administration (Govt. of India) Mussoorie - 248 179
EPABX : (0135) 2222000, 2632374, 2632489, 2632405, 2632236, 2632367 Fax : (0135) 2632350, 2632720

Website : <http://www.lbsnaa.gov.in>

