

## **MINUTES OF 12<sup>TH</sup> MEETING OF PROGRAMME MANAGEMENT COMMITTEE HELD AT LBSNAA, MUSSOORIE ON JUNE 21, 2012**

The following members were present:

1. Sh. Padamvir Singh, Director, LBSNAA, Mussoorie – in Chair
2. Sh. Prajapati Trivedi, Secretary, Performance Management and Chairman Chemical Weapons, Cabinet Secretariat, New Delhi
3. Sh. K.T. Chacko, Director, IIFT, New Delhi
4. Sh. S.C. Panda, AS & FA (Home & Personnel), New Delhi
5. Dr. H.P. Dikshit, Director General, School of Good Governance & Policy analysis, Bhopal- 462 011
6. Shri Sanjeev Chopra, Joint Director, LBSNAA, Mussoorie

In addition, the following officers assisted the Committee:

1. Dr. Gyanendra Badgaiyan, Professor of Economics, LBSNAA, Mussoorie
2. Smt. Ranjana Chopra, Deputy Director (Senior), LBSNAA, Mussoorie
3. Smt. Jaspreet Talwar, Deputy Director (Senior), LBSNAA, Mussoorie

### **Agenda Item No. 1:**

- The minutes of the 11<sup>th</sup> meeting of the PMC were confirmed. The Committee also took note of the action taken on decisions of the last meeting.
- On the Action Taken Report, the members desired that the Questionnaire prepared by NIAR and the methodology to be adopted by them for doing the Impact Evaluation Assessment of the 1<sup>st</sup> round of the MCT Programme, may be shared with the PMC members so that they can give their preliminary feedback on the findings of NIAR.
- The members also desired that the Agenda and Minutes of the PMC meetings should be accessible to them on the LBSNAA website.
- Shri Prajapati Trivedi requested the Director to get all the policy papers and Cabinet Notes written by the participants uploaded on the E-learning portal so that the same could be accessed by the various Ministries in the GoI. It was decided that the PMC members would be given an access to the Academy's E-learning portal.

### **Agenda Item No. 2:**

Smt. Ranjana Chopra the Course Coordinator of Phase-III presented the course design and detailed time-tables including the design of the Foreign Study Tour for the Programme, commencing from 2<sup>nd</sup> July, 2012. The PMC members approved the overall design of the Phase-III programme with the following suggestions:

- One or two sessions on project management should be included.
- Shri Joy Ommen should be invited in the week dedicated to best practices in urban development.
- There should be a quiz at the beginning of the course to check the entry level knowledge of the participants and also for the purpose of self evaluation.
- A common blog or forum for online discussion amongst the group, should be created.
- The Korea Papers which the participants write should be shared with the PMC members.

The PMC also approved the Foreign Study Tour of Phase-III participants to South Korea to be organized in collaboration with KDI, on nomination basis. The budget for the visit vis-a-vis the approved budget was also perused by the members.

### **Agenda Item No. 3.**

The PMC members took note of the feedback given by the participants of the recently concluded Phase-IV and placed on record their appreciation for the outstanding performance of the in-house faculty. They congratulated the Course Coordinator and the Course Team for successful completion of the Phase IV programme.

The members also expressed satisfaction and happiness that the second cycle of the MCT programme (being conducted by the Academy) is doing much better in terms of feedback, than the 1<sup>st</sup> cycle (conducted on outsourcing basis). The committee applauded the Director & the faculty of LBSNAA for the same.

### **Agenda Item No. 4**

- Shri Padamvir Singh, the Director & Course Coordinator of Phase-V briefed the members about the broad design of the Phase-V programme to be conducted in India and in the US.

The PMC members agreed that the Foreign Study segment should be in New York & Washington DC. Suggestions were given to include the following site-visits:

1. Office of Budget Management
2. NASA-to learn about project-management & knowledge management
3. Water treatment facilities
4. Waste management in urban areas

The Course Coordinator would present the detailed programme design of Phase-V in the next PMC meeting after all arrangements, speakers & site-visits have been firmed up.

- Shri Prajapati Trivedi suggested that the FST of the Phase-V should be sandwiched between the inputs to be delivered in India, instead of keeping it at the beginning of the Course. The members decided to discuss this issue separately in one of the future PMC meetings. For the present Course, they agreed that it should be conducted as already planned.

#### **Agenda Item No. 5:**

The additional item taken up for discussion was the issue of number of faculty members accompanying the Phase-III, Phase-IV and Phase-V participants on Foreign Study Tours. Shri Sanjeev Chopra, Joint Director explained that keeping in view unforeseen situations when taking along 100+ IAS officers for foreign study tour, it is necessary to send along at least 3 faculty members. The immense difficulties faced in organizing the foreign tour of the ongoing Phase IV on account of strike by Air India and erratic airline schedules were placed before the committee. Besides the ease in arranging the logisitics, the accompanying faculty also gets a good exposure to the best practices in other countries which are then shared with the participants of other courses. Hence, such visits also help to enhance the capacity of the Academy faculty. Since the Government has approved that 3 faculty members will accompany the Phase-III and Phase-IV participants and 4 faculty members will accompany the Phase-V participants, the same number may be approved by DoPT in future.

The PMC members fully endorsed this view and reiterated that the accompanying faculty should be as per the approval already accorded. The AS & FA, Shri S.C.Panda desired that the resolution of the committee may be communicated to the DoPT.

The meeting ended with a vote of thanks to the chair.