

MINUTES OF THE 8th MEETING OF PROGRAMME MANAGEMENT COMMITTEE (PMC) HELD AT 1545 HRS ON June 9, 2011 AT LBSNAA, Mussoorie

1. The following members were present:

- (i) Sh. Padamvir Singh, Director, LBSNAA, Mussoorie - (*in chair*)
- (ii) Dr. Prajapati Trivedi, Secretary, Performance Management, Cabinet Secretariat, GOI
- (iii) Sh. K.T. Chacko, Director, IIFT, New Delhi
- (iv) Dr. H.P. Dikshit, Former VC, IGNOU (through video conferencing)
- (v) Sh. P.K. Gera, Joint Director, LBSNAA, Mussoorie
- (vi) Smt. Upma Srivastava, Joint Secretary (Training Division), DoPT, GOI
- (vii) Sh. Sanjeev Chopra, Joint Director, LBSNAA, Mussoorie

Smt. Alka Sirohi, Secretary, Department of Personnel & Training who was visiting the Academy as the Chief Guest for the valediction programme of the Phase-IV and Phase-I courses, also joined the meeting.

Sh. Alok Kumar and Sh. Gaurav Dwivedi and Smt. Jaspreet Talwar, all Senior Deputy Directors, LBSNAA, Mussoorie, assisted the Committee.

2. At the outset, the Director welcomed the members and thanked them for participating in the feedback session with the Phase-IV participants, held earlier during the day. After detailed deliberations, the following decisions were taken on each of the agenda items:

(i) Confirmation of minutes of the 7th meeting – The Committee confirmed the minutes of the 7th meeting of the Committee held on February 21, 2011.

(ii) Presentation on Phase-III (Round V) of MCT programme to be held from June 20-August 12 - Sh. Gaurav Dwivedi, DDS & Course Coordinator, Phase-III presented the course design. The broad design was in conformity with the (Round IV) of the Phase-III training programme conducted last year. However, this year it is proposed to conduct the project related modules with the help of in-house faculty and not through IIM-A. Regarding the foreign exposure visit, it was agreed that the group would be taken to

Singapore and Malaysia and the visit would be coordinated by LKY School of Public Policy at NUS, Singapore. The committee approved the overall course design and the two proposals regarding in-house conduct of project appraisal and PPP module and the foreign exposure visit.

(iii) Update on preparations for Round VI of the Phase-IV of MCT programme to be held from August 22 to October 14, 2011 – Shri Alok Kumar, DDS & Course Coordinator, Phase-IV apprised the members that the participants of Phase-IV have been taken to South Korea on their foreign exposure visit in the last five rounds of the programme. Last year, the Phase-III was also taken to Korea for their foreign exposure visit. There was a need to diversify the countries being visited, since the gap between Phase-III and Phase-IV is only 6-7 years and it would not be appropriate to send the participants, who have already visited Korea in their Phase-III, again to Korea in their Phase-IV. He informed the members that the Academy has explored alternative institutions for conducting the foreign exposure visit to other countries. These included the Civil Service College (UK), ENAP (Brazil) and IPAC (Canada). While the UK Civil Services College declined to conduct the programme due to logistic reasons, the comparative offers given by ENAP (Brazil), IPAC (Canada) and KDI (Korea) were discussed. An in principle approval was given by the committee for collaborating with the Institute of Public Administration, Canada for conducting the foreign exposure visit during the Round VI of the Phase-IV MCT programme.

The members desired that the programme sent by the IPAC, Canada should be circulated to all the members of PMC for giving their comments and a small team of officers from the Academy may visit Canada in advance to tie up the arrangements and make the visit more purposeful.

(iv) Update on preparation of the Round V of Phase-V of MCT programme to be held from October 9 to November 11, 2011 – Sh. P.K. Gera, Joint Director & Course Coordinator, Phase-V Training Programme apprised the members about the status of the RFP floated as per their decision for finding an institutional partner for the foreign exposure component of Phase-V. The RFP was sent, as per the decision of the PMC to five public policy schools in Harvard University, Columbia University, Yale University, Stanford University and MIT. So far two of the universities have not responded at all. The three other universities, Harvard Kennedy School of Public Policy, MIT and Yale

University have agreed to send their offers. He further informed that the last date for receipt of offers was 10th June, 2011.

The committee was of the view that in case inadequate responses are received by the due date or if the proposals received are not in order as per RFP requirement, the RFP should be re-issued to the same institutions.

The members suggested that when the RFP is re-issued we may allow bids to be sent by encrypted e-mail, the password of which could be sent by the institution after the last date for receipt of offers.

(v) Update on Phase-IV of IAS Mid Career Training Programme currently underway since April 18, 2011 – Sh. Sanjeev Chopra, Joint Director and Course Coordinator of the Phase-IV programme presented the Course Report and the online feedback received from the participants for the seven weeks of the programme already completed. The committee expressed satisfaction at the overall end-of-course feedback of 88%. They noted with displeasure the low feedback received for the IIM-A module. They recommended that for the next round a negative list of faculty of IIM-A, based upon their feedback should be prepared and conveyed to the institute. Such faculty members finding mention in the negative list should not be sent by IIMA for programmes in the Academy.

Other Issues raised by the members:

(1) Sh. Prajapati Trivedi pointed out that it would be inappropriate to abandon the Korea Exposure Visit and there is a need to continue the same so as to maximize the learnings. The members agreed to the same.

(2) All policy papers and cabinet notes prepared by the participants should be forwarded to the Secretary, Performance Management also, besides sending them to the respective Ministries.

(3) It was suggested that an option be given to the participants who have worked on a particular subject to continue working on those issues in collaboration with the concerned Ministry as also the foreign institutional partner. Therefore, there is a need to enter into an appropriate agreement with the foreign institutional partner to allow

continued association between the participant and the foreign institution even after the completion of training.

(4) The Academy should look at entering into long term partnerships with foreign and domestic institutions to maximize returns. The agreements should not be for particular course. After the first programme with a particular institution, a view should be taken in this regard.

(5) Prof. Dikshit suggested that an Indo-Korea or Indo-Singapore conference/Symposium could be held at New Delhi to carry forward the learnings into policy formulation and implementation.

(6) It was suggested that Standard Operating Procedure for issuance of RFP should be prepared, which should include the concept of a pre-bid conference through video conferencing.

(7) The committee members agreed that whenever any new destination is finalized for foreign exposure visit, the Academy should be allowed to send a reconnaissance team to the concerned country to tie up the arrangements. The budget should be booked to the Mid Career Training Programme.

(vi) Any other issues with the permission of the chair - No issues were taken up for discussion.

3. The meeting ended with a vote of thanks to the chair.

