

MINUTES OF 2ND MEETING OF PROGRAMME MANAGEMENT COMMITTEE (PMC) HELD AT INDIA INTERNATIONAL CENTRE, NEW DELHI AT 1030 HRS ON 6TH JANUARY 2010

1. The following members were present:

- (i) Sh. Padamvir Singh, IAS , Director, LBSNAA, Mussoorie – **(in chair)**
- (ii) Sh. Prajapati Trivedi, Secretary, Performance Management, GOI
- (iii) Sh. KT Chacko, Director General, IIFT, Delhi
- (iv) Sh. Ajay Sawhney, IAS, Joint Secretary (Training), DoPT, GOI

Sh. Tejveer Singh, IAS, Deputy Director (Senior), LBSNAA, Mussoorie was also present.

2. The Director welcomed the members to the meeting and briefly outlined the follow up action taken by the Academy pursuant to the last meeting held in August 2009. He also informed the members of the outcome of the Workshop held in October 2009 to review the Course curricula and design of Phase V.

3. The Committee discussed the listed agenda items. After detailed deliberations, the following decisions were taken on each of the agenda items:

- (i) Confirmation of minutes of the 1st meeting – The minutes were confirmed.
- (ii) Approval of schematic timetable for Phase III and identification of potential resource persons - The Members went through and discussed the schematic timetable prepared by the Academy for Phase III. The broad decisions taken were as follows:
 - The Committee generally approved of the schematic design and inter-se allocation of time to various inputs.
 - The Committee decided that an input on foreign policy challenges should be introduced as part of perspective building in Week 1.
 - The inputs on Macro Economics should be re-christened as Macro Economics Issues with focus on resource mobilization, taxation, etc. In addition, basic inputs on Micro Economics must precede any

formal instruction on Macro Economics for proper comprehension of concepts.

- It was suggested that in addition to taking assistance of DCID Faculty for delivering inputs on Programme Appraisal and Formulation, the Academy may engage the services of WB/ ADB to run a short 1-day module at the end of Week 3 as a simulated case study/ problem solving exercise.
- It was decided that the sessions on E-Governance may be increased by 2 or 3 (in Week 3) and only the best practitioners be invited to share their vision with the participants.
- It was also decided to shift the inputs on Public Policy to Week 1 from Week 8 presently.
- The Committee suggested that there must be proper correlation between the sequence of respective inputs (and sessions therein) and the background reading material supplied by the Academy.
- The Committee also decided that participants would be divided into groups of 3-4 for the purpose of Group Work making a critical comparative assessment of Indian and international experience in areas of their choice, to be chosen out of an illustrative list of possible projects/ topics to be prepared by the Academy. The Academy would issue a detailed set of instructions following the model of international Business Schools for effective Group Work. The best papers would be published by the Academy and also presented on the occasion of the Civil Service Day.
- Regarding the Foreign Exposure visit, the Committee decided that the Academy must clearly enunciate the objectives of the foreign visit, its usefulness, learning outcomes and take regular feedback from participants. The international exposure would feed into the Group Work to be done by all participants as part of the Course design.
- The Committee approved the suggestion of the Director to take half of the group for international exposure visit to China and Korea respectively. It was decided that the Academy would draw up a meaningful itinerary in concert with the National School in Beijing (China) and Korea Development Institute (KDI), Seoul. The services of the Indian Embassies in both countries would also be used to make the trips more effective and for arranging meetings of the participants with senior Government functionaries of the respective countries.

- It was decided that the Academy would circulate the revised timetable with suggested speakers by e-mail for the comments of the Committee members.
- (iii) Update on Phase IV – The Committee was informed that the Academy was in the process of preparing a schematic timetable for Phase IV (as in the case of Phase III). It was decided that a draft timetable with suggested speakers would be circulated to the Committee members by e-mail. The Committee also decided to follow the Phase III model for international exposure visit to China and Korea.
- (iv) Update on Phase V Programme – The Committee endorsed the outcomes of the Workshop on Phase V. It was decided that:
- The Academy be authorized to engage the services of IIM, Ahmedabad to assist in the delivery of the Phase V programme. The Committee noted the existing engagement of IIM, Ahmedabad by both DoPT and the Academy and it being an institution under the MoHRD, GOI.
 - The Committee authorized the Director of the Academy to write to the Director of IIMA to seek a formal financial offer for providing two-week inputs. The Committee felt that IIMA may be asked not to undertake any significant departure from their standard rates and to provide detailed justification for any changes in costing.
 - The Committee also decided to recommend to the Ministry constitution of a Committee headed by DDS(TVS) and comprising DDS(MKD), Director/ DS of Training Division and one Director/ DS from Finance to negotiate the terms of engagement with IIMA.
 - On the international exposure visit, it was decided to recommend to the Government to incorporate a 10 day focused international visit as part of the Phase V Programme. The visit would provide the officers an opportunity to interact with leading international academicians, independent policy groups and senior Government leaders as well as see some internationally-acclaimed best practices.
 - The international visit shall be followed by a two-day de-briefing session in New Delhi where the participants shall be given an opportunity to share their perceptions and interact with select

Government leaders and senior civil servants such as Hon'ble PM, FM, HM, MoSPP, Cabinet Secretary among others.

- In view of the above, it was decided to recommend to the Government to increase the duration of the present Phase V Programme from existing four weeks to five weeks, as in the case of IPS officers.

- (v) Remuneration to Foreign Faculty – The Committee asked the Academy to obtain rates of World Bank, ADB and other UN Agencies and to send a proposal with proper justification to the Government for approval.

- (vi) Delegation of financial powers of the Government to the Director, LBSNAA, Mussoorie for conduct of the MCT Programme – The Committee decided to recommend the delegation of the financial powers of the Secretary, DoPT for procurement of services to the Director of the Academy for the conduct of the MCT Programme. These powers, however, would be exercised by the Director in consultation with the PMC and would be limited to the conduct of the MCT Programme alone.

- (vii) Suggested Calendar for MCT Programme for 2010 – The Committee approved the suggested training calendar with minor modifications, which are as follows:
 - Phase III (2009) in DCID(US) – 15th to 29th May 2010
 - Phase IV (2009) residual 2 weeks in Academy – 3rd to 14th May 2010
 - Phase III (2010) in Academy – 31st May to 23rd July 2010
 - Phase IV (2010) in Academy – 18th October to 10th December 2010
 - Phase V (2010) in the Academy – 20th September to 15th/ 22nd October 2010 (depending on duration)

It was informed by the Academy that due to limitations on hostel accommodation, only 100 participants in Phase III, 125 in Phase IV and 85-90 participants in Phase V would be hosted in 2010.

- (viii) Any other item with the permission of the chair – No other item was taken up for discussion.

4. The meeting ended with a vote of thanks to the chair.